

## Mileage Reimbursement Washington County, Texas

Note: This form must be completed in detail and submitted to the County Auditor to claim reimbursement for the use of personal auto for official local or intercounty business travel. Reimbursement will be at 70 cents per mile.

**PERSON SUBMITTING REQUEST:** \_\_\_\_\_

DATE OF REQUEST: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

[illegible]

"I hereby certify that the above is a true and correct statement of use of my personal auto for official local or intercounty business travel and request reimbursement for the same."

SIGNATURE OF EMPLOYEE \_\_\_\_\_ DATE \_\_\_\_\_

|                                  |       |
|----------------------------------|-------|
| BUDGET ACCOUNT (S) TO BE CHARGED |       |
| LINE:                            | _____ |
| LINE:                            | _____ |

SIGNATURE OF OFFICIAL/DEPT. SUPERVISOR \_\_\_\_\_ DATE \_\_\_\_\_

---

|              |      |
|--------------|------|
| COUNTY JUDGE | DATE |
|--------------|------|

---

|                |      |
|----------------|------|
| COUNTY AUDITOR | DATE |
|----------------|------|